

Request for Information: Interested Vendors and Cost Estimates

The NYC Department of Records and Information Services (DORIS) seeks to engage the services of a contractor to maintain and monitor the Building Management System (BMS) for the agency's archival storage warehouse within Industry City in Sunset Park, Brooklyn, NY. The contract term is 5 years. The DORIS' current installed system uses the Reliable Controls MACH-System, a Siemens TNM 834 controller, and a web-based graphic user-interface. Any new vendor would need to install their own web-based software system with a graphic user-interface, and/or user-application. The system should allow for real-time temperature monitoring and control and create email and/or text-based alerts. Storage of historical data is crucial; and the systems should be on both a local and a cloud-based server, with data stored for a minimum of 5 years. The systems should be accessed via an encrypted VPN and operate on a separate internet line.

Service plans should include:

1. Full coverage of Parts and Labor
2. Monthly preventive-maintenance visits
3. Predictive Analysis, Fault Detection, Energy Management
4. Weekly, monthly, and annual equipment reports and energy-usage reports.
5. Dedicated Service Technician
6. Updating of GUI naming and graphic changes as needed
7. Critical Alarm Service
8. Maintenance of Separate Internet and Servers

The following equipment must be included in the service plan:

5th Floor

- Northeast Input/Output Controller (Mach-Pro-Sys and Expansion card)
 - Northwest Input/Output Controller (Mach- Pro-Web-Sys and Expansion Card)
 - Southeast Input/Output Controller (Mach-Pro-Sys and Expansion card)
 - 4 Zone Controllers- AC 5-1, 5-2, 5-3, 5-4 (Mach Pro-zone (8 x8)
 - End Devices- Pressuretrol, Leak detector, Current Sensors, Duct Temp Sensors, Pressure Switches, Dampers etc.
 - Alarms, Network Connections and all associated end devices-AC UNITS
- Parts and Labor Coverage.

6th Floor

- Southwest Input/Output Controller (Mach- Pro-Sys and Expansion Card)
 - West Input/Output Controller (Mach-Pro-Sys and Expansion card)
 - East Input/Output Controller (Mach-Pro-Sys and Expansion card)
 - 8 Zone Controllers- AC 6-1, 6-2, 6-3, 6-4, 6-5, 6-6, 6-7, 6-8 (Mach Pro-zone (8 x8)
 - EF- 6-1, 6-2
 - End Devices- Pressuretrol, Leak detector, Current Sensors, Duct Temp Sensors, Pressure Switches, Dampers etc.
 - Alarms, Network Connections and all associated end devices-AC UNITS
- Parts and Labor Coverage.

7TH FLOOR

- North Input/output Controller (Mach- Pro-Sys and Expansion Card)
- 4 Zone Controllers- AC 7-1, 7-2, 7-3, 7-4 (Mach Pro-zone (8 x8)
- 7 VAV Actuator Controllers (MPA-111-AF)
- 7 EPD Thermostats (SS3-E/W)
- End Devices- Pressuretrol, Leak detector, Current Sensors, Duct Temp Sensors, Pressure Switches, Dampers etc.
- Alarms, Network Connections, and all associated end devices-AC UNITS

A pre-bid/proposal Site inspection will be arranged for interested parties.

Please express interest by emailing dprocurement@records.nyc.gov.

Certified MWBE vendors/firms may express interest by sending an email to dprocurement@records.nyc.gov.